

LETTER HEAD

Ref. No.

21st March 2025

TO WHOM IT MAY CONCERN

Dear Sir/Madam

RE: RECOMMENDATION LETTER TOTO APPLY FOR THE MOFCOM
SCHOLARSHIP IN CHINA.

Reference is made to the above caption.

2. The above name is a member staff ofemployed as a
3. I am pleased to confirm that I have known the applicant sinceafter being appointed as aatup to now.
4. He/She is an analytical and problem solver in.....(work place). He/she has demonstrated good conduct and leadership skills inrelated issues and is easy to associate with. I am positively looking forward that he/she will be able to pursue any postgraduate program in the field ofto favorable consideration of his/her application.

Yours Sincerely

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